

# Shop Assistant-Vinyl Installer

White Horse Graphics – Muncy, PA 17756

Prepare vinyl jobs for application to vehicles, substrates and shirts (ex.: assist with laminating large prints, weed out material that will not be used on the project and prem-asking).

Prepare vehicles and substrates (wash or wipe down application areas).

Assemble signs (Apply Vinyl graphics to substrates).

Load and unload medias from cutters and large format printer, as needed.

Keep all tools, tool boxes and shop clean, neat and organized.

Apply appliques to apparel using a heat press.

Assist in vinyl application at the shop or onsite

Learn installation techniques and how to apply decals to substrates and vehicles.

Answer phones, take messages, as needed.

Assist or complete additional tasks as needed around the shop.

Mechanical background a plus, to be able to tear vehicles down for large graphics.

Punctual

Must be a Self Starter

High Attention to Detail

Must have respect for personal property and client vehicles.

Must know how to use and read a tapemeasure.

Patient

Must have reliable transportation

Must be able to stand for long periods of time.

Must be able to stand for long periods of time on ladders

Customer Service Skills a plus

Starting Pay depending upon experience

Work at our Shop & Remotely

Job Type: Part-Time as needed

Could turn into a Full-Time Position for the right candidate

Salary: Based on experience

Schedule:

Available work shift options:

- 8 hour shift available
- 80 hours in 9 Days shift available (every other Friday off)
- 4/10 hours days a week
- Day shift
- Monday to Friday

Work Location: The shop in Lairdsville and onsite installations.